



## Guide



# Renewing Deferred Action for Childhood Arrivals (DACA) Status



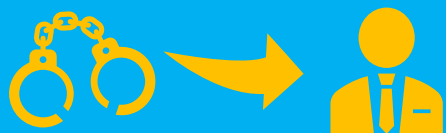
## Purpose

This guide will walk you through the steps for applying for renewal of your current Deferred Action for Childhood Arrivals or DACA status.

Most people can assemble the DACA renewal filing packet with relevant forms and evidence without the help of an attorney using this guide. However, we also flag issues that may make seeking an attorney advisable. For more on DACA, please visit the [USCIS website](#).

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## When to Seek Legal Counsel.

Certain circumstances can make DACA renewals complex. If you have:

- a criminal conviction
- an arrest
- been detained by ICE and/or
- been placed in removal proceedings

since your prior DACA approval, **contact an immigration attorney** for assistance rather than filing without help. An attorney can best help you navigate the process successfully. See here for Amazon's [tips on finding qualified immigration counsel](#).

- DACA is a discretionary determination to defer the removal of certain people who 1) came to the United States before the age of 16 and 2) [meet specific criteria](#).
  - Initial DACA applications require [a lot of evidence to prove that the applicant meets all the requirements](#).
  - People who received DACA will not be placed into removal proceedings or removed from the United States for a specified period of time (most often two years) unless the US Department of Homeland Security terminates the deferral.
- If you would be eligible for DACA but have never filed an initial application, **we do not recommend filing initial DACA requests at this time**.
  - Due to [ongoing litigation](#), USCIS is not currently processing initial DACA requests.
  - It is not clear that initial DACA applications submitted now will be processed. Court rulings are pending.
- **This guide therefore focuses on renewals but will be updated** when there are significant changes to DACA, including the opportunity to file new initial DACA applications that USCIS will process or other developments.



## You are eligible to renew your DACA if:

- USCIS has already approved your prior I-821D application.
- Your current DACA status will expire in the next 150 days.
  - Refer to the I-821D Approval Notice (I-797) to find your DACA expiration date.

Remember, it is wise to consult an immigration attorney if there are any significant events like a criminal conviction or arrest since your last approval.



## What to Submit: Required Evidence for DACA Renewal

- ✓ **Cover letter** (see **template**)
- ✓ **Checks to pay** the filing and biometrics fees
- ✓ Completed and signed **Form I-821D**
- ✓ Completed and signed **Form I-765**, Application for Employment Authorization (See **Amazon's EAD guide**.)
- ✓ Completed **Form I-765 WS** with information about your finances
- ✓ **Form G-1145** to receive a text or e-mail notification when USCIS receives the application
- ✓ **Two passport photos** (refer to instructions)
- ✓ **I-797 Approval Notice** for most recent I-821D application
- ✓ Front and back **copy of your current Employment Authorization Document** (work permit)

## ✗ **Do not submit original documents to USCIS!**

- Instead, submit high-quality color scans of documents like your passport or a birth certificate.

For the DACA renewal application, you **do not need to submit the extensive documentation** you submitted for the initial DACA request.

# Completing the Form I-821D | Consideration of Deferred Action for Childhood Arrivals

- The Form I-821D is used to make both initial and renewal requests for DACA. Follow the steps here to fill it out correctly.
- To ensure that you have the most recent version of Form I-821D, we recommend downloading the form directly from the [USCIS website](#).
  - You also can view the most recent USCIS instructions for this form [at this link](#) under “Forms and Document Downloads.”
- While USCIS now permits you to file the Form I-821D electronically on its website, **you should make this filing in paper form by mailing materials to USCIS** if possible.
  - Why? USCIS' electronic systems can be frustratingly unstable and do not allow you to save. You may lose progress on your application if you cannot finish it in one sitting.
  - You should always make and keep a copy of all the materials you submit to USCIS, which is easier if you submit materials in physical format.
- You must file for a renewal Employment Authorization Document together with the DACA renewal.
  - This requires you to complete a separate USCIS form (I-765) under the DACA eligibility category, (c)(33), and pay the fee.
  - Please [consult the Amazon EAD guide](#) here for more information.

# I-821D

Select item 2 and write in the expiration date of your current DACA (found on the DACA Approval Notice).

Make sure you are using the most recent version of the Form I-821D, which can be downloaded from this [USCIS website](https://uscis.dhs.gov/uscis/enr/newsroom/uscis-releases-new-form-i-821d).

Because you are not filing with the help of an attorney, you do not need to fill out the top half of this page.

If you answer "No" to item 5, proceed to item 6.

If you answer "Yes", please contact an immigration attorney for assistance. See [here for tips](#).

**Consideration of Deferred Action for Childhood Arrivals**

Department of Homeland Security  
U.S. Citizenship and Immigration Services

USCIS  
**Form I-821D**  
OMB No. 1615-0124  
Expires 03/31/2023

**Receipt**

For USCIS Use Only

A-

Case ID:

☐ Requestor interviewed on

Returned:  Received:

Submitted:  Sent:

Remarks:

☐ To Be Completed by an Attorney or Accredited Representative, if any.

☐ Select this box if Form G-28 is attached to represent the requestor.

Attorney State Bar Number (if any):

**START HERE - Type or print in black ink. Read Form I-821D Instructions for information on how to complete this form.**

**Part I. Information About You (For Initial and Renewal Requests)**

I am not in immigration detention **and** I have included Form I-765, Application for Employment Authorization, and Form I-765WS, Form I-765 Worksheet; and

I am requesting:

1. ☐ **Initial Request** - Consideration of Deferred Action for Childhood Arrivals

**OR**

2. ☐ **Renewal Request** - Consideration of Deferred Action for Childhood Arrivals

**AND**

For this Renewal request, my most recent period of Deferred Action for Childhood Arrivals expires on (mm/dd/yyyy)

**Full Legal Name**

3.a. Family Name (Last Name)

3.b. Given Name (First Name)

3.c. Middle Name

**U.S. Mailing Address (Enter the same address on Form I-765)**

4.a. In Care Of Name (if applicable)

4.b. Street Number and Name

4.c. Apt. ☐ Ste. ☐ Flr. ☐

4.d. City or Town

4.e. State  4.f. ZIP Code

**Removal Proceedings Information**

5. Are you **NOW** or have you **EVER** been in removal proceedings, or do you have a removal order issued in any other context (for example, at the border or within the United States by an immigration agent)? ☐ Yes ☐ No

**NOTE:** The term "removal proceedings" includes exclusion or deportation proceedings initiated before April 1, 1997; an Immigration and Nationality Act (INA) section 240 removal proceeding; expedited removal; reinstatement of a final order of exclusion, deportation, or removal; an INA section 217 removal after admission under the Visa Waiver Program; or removal as a criminal alien under INA section 238.

If you answered "Yes" to **Item Number 5**, you must select a box below indicating your current status or outcome of your removal proceedings.

Status or outcome:

5.a. ☐ Currently in Proceedings (Active)

5.b. ☐ Currently in Proceedings (Administratively Closed)

5.c. ☐ Terminated

5.d. ☐ Subject to a Final Order

5.e. ☐ Other. Explain in **Part 8. Additional Information**.

5.f. Most Recent Date of Proceedings (mm/dd/yyyy)

5.g. Location of Proceedings

Form I-821D Edition 08/31/21

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Your A-Number can be found on your Employment Authorization Document or your prior DACA Approval Notice.

If you do not have a social security number, leave this blank.

### Part 1. Information About You (For Initial and Renewal Requests) (continued)

#### Other Information

6. Alien Registration Number (A-Number) (if any)  
 ▶ A-
7. U.S. Social Security Number (if any)  
 ▶
8. Date of Birth (mm/dd/yyyy) ▶
9. Gender ☐ Male ☐ Female
- 10.a. City/Town/Village of Birth
- 10.b. Country of Birth
11. Current Country of Residence
12. Country of Citizenship or Nationality
13. Marital Status  
☐ Married ☐ Widowed ☐ Single ☐ Divorced

#### Other Names Used (If Applicable)

If you need additional space, use **Part 8. Additional Information**.

- 14.a. Family Name (Last Name)
- 14.b. Given Name (First Name)
- 14.c. Middle Name

### Processing Information

15. Ethnicity (Select **only one** box)  
☐ Hispanic or Latino  
☐ Not Hispanic or Latino
16. Race (Select **all applicable** boxes)  
☐ White  
☐ Asian  
☐ Black or African American  
☐ American Indian or Alaska Native  
☐ Native Hawaiian or Other Pacific Islander
17. Height Feet  Inches
18. Weight Pounds
19. Eye Color (Select **only one** box)  
☐ Black ☐ Blue ☐ Brown  
☐ Gray ☐ Green ☐ Hazel  
☐ Maroon ☐ Pink ☐ Unknown/Other
20. Hair Color (Select **only one** box)  
☐ Bald (No hair) ☐ Black ☐ Blond  
☐ Brown ☐ Gray ☐ Red  
☐ Sandy ☐ White ☐ Unknown/Other

### Part 2. Residence and Travel Information (For Initial and Renewal Requests)

1. I have been continuously residing in the U.S. since at least June 15, 2007, up to the present time. ☐ Yes ☐ No

**NOTE:** If you departed the United States for some period of time before your 16th birthday and returned to the United States on or after your 16th birthday to begin your current period of continuous residence, and if this is an initial request, submit evidence that you established residence in the United States prior to 16 years of age as set forth in the instructions to this form.

**For Initial Requests:** List your current address and, to the best of your knowledge, the addresses where you resided since the date of your initial entry into the United States to present.

**For Renewal Requests:** List only the addresses where you resided since you submitted your last Form I-821D that was approved.

If you require additional space, use **Part 8. Additional Information**.

Select the best answer for your ethnicity and race. You can select more than one response for item 2 if you have multiple racial identities.

Only know your height and weight in metric? [Visit this link](#) to convert the units and provide the proper measurements.



If you have traveled outside of the United States (on Advanced Parole or otherwise), [consult an immigration lawyer](#) on how best to answer this question.



List any new addresses where you have resided since you submitted your most recent DACA application.

List any new absences from the US since you submitted your most recent DACA application.

## Part 2. Residence and Travel Information (For Initial and Renewal Requests) (continued)

### Present Address

- 2.a. Dates at this residence (mm/dd/yyyy)  
From ►  To ►  Present
- 2.b. Street Number and Name
- 2.c. Apt. ☐ Ste. ☐ Flr. ☐
- 2.d. City or Town
- 2.e. State  2.f. ZIP Code

### Address 1

- 3.a. Dates at this residence (mm/dd/yyyy)  
From ►  To ►
- 3.b. Street Number and Name
- 3.c. Apt. ☐ Ste. ☐ Flr. ☐
- 3.d. City or Town
- 3.e. State  3.f. ZIP Code

### Address 2

- 4.a. Dates at this residence (mm/dd/yyyy)  
From ►  To ►
- 4.b. Street Number and Name
- 4.c. Apt. ☐ Ste. ☐ Flr. ☐
- 4.d. City or Town
- 4.e. State  4.f. ZIP Code

### Address 3

- 5.a. Dates at this residence (mm/dd/yyyy)  
From ►  To ►
- 5.b. Street Number and Name
- 5.c. Apt. ☐ Ste. ☐ Flr. ☐
- 5.d. City or Town
- 5.e. State  5.f. ZIP Code

## Travel Information

**For Initial Requests:** List all of your absences from the United States since June 15, 2007.

**For Renewal Requests:** List only your absences from the United States since you submitted your last Form I-821D that was approved.

If you require additional space, use **Part 8. Additional Information**.

### Departure 1

- 6.a. Departure Date (mm/dd/yyyy) ►
- 6.b. Return Date (mm/dd/yyyy) ►
- 6.c. Reason for Departure

### Departure 2

- 7.a. Departure Date (mm/dd/yyyy) ►
- 7.b. Return Date (mm/dd/yyyy) ►
- 7.c. Reason for Departure

8. Have you left the United States without advance parole on or after August 15, 2012? ☐ Yes ☐ No

- 9.a. What country issued your last passport?
- 9.b. Passport Number
- 9.c. Passport Expiration Date (mm/dd/yyyy) ►

10. Border Crossing Card Number (if any)

## Part 3. For Initial Requests Only

1. I initially entered and established residence in the U.S. for 16 years or more. **SKIP PART 4**
2. Date of Initial Entry into the United States (on or about) (mm/dd/yyyy) ►
3. Place of Initial Entry into the United States

Because you are applying for a renewal of your DACA status, you do not need to fill out this part.

**Part 3. For Initial Requests Only (continued)**

4. Indicate your status on June 15, 2012 (e.g., No Lawful Status, Status Expired, I-94/I-94W/I-95 number):
- 5.a. Were you **EVER** issued an Arrival-Departure Record (Form I-94, I-94W, or I-95)? ☐ Yes ☐ No
- 5.b. If you answered "Yes" to Item Number 5.a., provide your Form I-94, I-94W, or I-95 number (if available):
- 5.c. If you answered "Yes" to Item Number 5.a., provide the date your authorized stay expired, as shown on Form I-94, I-94W, or I-95 (if available): (mm/dd/yyyy)

**Education Information**

6. Indicate how you meet the education guideline (e.g., Graduated from high school, Received a general educational development (GED) certificate or equivalent state-authorized exam, Currently in school):
7. Name, City, and State of School Currently Attending or Where Education Received:
8. Date of Graduation (e.g., Receipt of a Certificate of Completion, GED certificate, other equivalent state-authorized exam) or, if currently in school, date of last attendance. (mm/dd/yyyy)

**Military Service Information**

9. Were you a member of the U.S. Armed Forces or U.S. Coast Guard? ☐ Yes ☐ No
- If you answered "Yes" to Item Number 9., you must provide responses to Item Numbers 9.a. - 9.d.
- 9.a. Military Branch:
- 9.b. Service Start Date (mm/dd/yyyy):
- 9.c. Discharge Date (mm/dd/yyyy):
- 9.d. Type of Discharge:

**Part 4. Criminal, National Security, and Public Safety Information (For Initial and Renewal Requests)**

If any of the following questions apply to you, use **Part 8. Additional Information** to describe the circumstances and include a full explanation.

1. Have you **EVER** been arrested for, charged with, or convicted of a felony or misdemeanor, including incidents handled in juvenile court, in the United States? Do not include minor traffic violations unless they were alcohol- or drug-related. ☐ Yes ☐ No

If you answered "Yes," you must include a certified court disposition, arrest record, charging document, sentencing record, etc., for each arrest, unless disclosure is prohibited under state law.

2. Have you **EVER** been arrested for, charged with, or convicted of a crime in any country other than the United States? ☐ Yes ☐ No

If you answered "Yes," you must include a certified court disposition, arrest record, charging document, sentencing record, etc., for each arrest.

3. Have you **EVER** engaged in, do you continue to engage in, or plan to engage in terrorist activities? ☐ Yes ☐ No

4. Are you **NOW** or have you **EVER** been a member of a gang? ☐ Yes ☐ No

5. Have you **EVER** engaged in, ordered, incited, assisted, or otherwise participated in any of the following:

- 5.a. Acts involving torture, genocide, or human trafficking? ☐ Yes ☐ No

- 5.b. Killing any person? ☐ Yes ☐ No

- 5.c. Severely injuring any person? ☐ Yes ☐ No

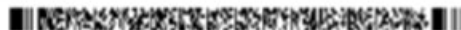
- 5.d. Any kind of sexual contact or relations with any person who was being forced or threatened? ☐ Yes ☐ No

6. Have you **EVER** recruited, enlisted, conscripted, or used any person to serve in or help an armed force or group while such person was under age 15? ☐ Yes ☐ No

7. Have you **EVER** used any person under age 15 to take part in hostilities, or to help or provide services to people in combat? ☐ Yes ☐ No




If you answer "Yes" to any of these questions, please consult an immigration lawyer for assistance.



Select the box applicable to you.

If you select 1.b, ask the interpreter to complete and sign Part 4, items 1.a-7.b on the

Sign and date items 2.a. and 2.b. of the application by hand with a blue or black pen.

 **Please Note:** electronic signatures or typewritten names are not acceptable. Your application can be rejected or denied.

5

### Part 5. Statement, Certification, Signature, and Contact Information of the Requestor (For Initial and Renewal Requests)

**NOTE:** Select the box for either **Item Number 1.a.** or **1.b.**

- 1.a. ☐ I can read and understand English, and have read and understand each and every question and instruction on this form, as well as my answer to each question.
- 1.b. ☐ The interpreter named in **Part 6.** has read to me each and every question and instruction on this form, as well as my answer to each question, in  a language in which I am fluent. I understand each and every question and instruction on this form as translated to me by my interpreter, and have provided true and correct responses in the language indicated above.

#### Requestor's Certification

I certify, under penalty of perjury under the laws of the United States of America, that the foregoing is true and correct and that copies of documents submitted are exact photocopies of unaltered original documents. I understand that I may be required to submit original documents to U.S. Citizenship and Immigration Services (USCIS) at a later date. I also understand that knowingly and willfully providing materially false information on this form is a federal felony punishable by a fine, imprisonment up to 5 years, or both, under 18 U.S.C. section 1001. Furthermore, I authorize the release of any information from my records that USCIS may need to reach a determination on my deferred action request.

2.a. Requestor's Signature



2.b. Date of Signature (mm/dd/yyyy) 

#### Requestor's Contact Information

3. Requestor's Daytime Telephone Number

4. Requestor's Mobile Telephone Number

5. Requestor's Email Address

### Part 6. Contact Information, Certification, and Signature of the Interpreter (For Initial and Renewal Requests)

#### Interpreter's Full Name

Provide the following information concerning the interpreter:

1.a. Interpreter's Family Name (Last Name)

1.b. Interpreter's Given Name (First Name)

2. Interpreter's Business or Organization Name (if any)

#### Interpreter's Mailing Address

3.a. Street Number and Name

3.b. Apt. ☐ Ste. ☐ Flr. ☐

3.c. City or Town

3.d. State 

3.e. ZIP Code

3.f. Province

3.g. Postal Code

3.h. Country

#### Interpreter's Contact Information

4. Interpreter's Daytime Telephone Number

5. Interpreter's Email Address

Skip Part 6 if you complete this form without an interpreter's assistance.

Otherwise, have the interpreter complete this section with his/her information.



What about the last two pages of the form?

If you are preparing the Form 821D yourself without a preparer or interpreter, you can skip page 6.

Page 7 provides extra space if you need it to answer the questions. Otherwise, it can be left blank.





## Fee Payment: Best Practices for Tracking

We recommend that you pay the fees with a personal check for better tracking. The check should be made payable to “US Department of Homeland Security”.

Be sure to enclose a separate check for EACH fee. In the “for” or “memo” line, write your A Number and what fee the check covers as shown in the example.

- The Form I-821D does not require a fee.
- However, you are currently required to pay a biometric services fee and the fee associated with the I-765 when applying for your DACA renewal as shown with the sample checks below. No fee waiver option is available for DACA renewal applications.
- Amazon will reimburse for employees’ EAD filing fees and biometric fees. For instructions on how to submit your reimbursement, please visit the **Welcome Door website**.

**Check 1 (Top):**

YOUR NAME  
123 YOUR STREET  
YOUR CITY, STATE, ZIP  
(123)456-7890

9-5678/1234 0302

DATE Month day, 2022

PAY TO THE ORDER OF U.S. Department of Homeland Security \$ \$410.00

Four hundred ten dollars and 0/100 ----- DOLLARS

YOUR FINANCIAL INSTITUTION  
ANYTOWN, USA

MEMO I-821D A#123456789 Signature

⑆ 123456780⑆ 0301 12345678⑆

**Check 2 (Bottom):**

YOUR NAME  
123 YOUR STREET  
YOUR CITY, STATE, ZIP  
(123)456-7890

PAY TO THE ORDER OF U.S. Department of Homeland Security \$ \$85.00

Eighty-five dollars and 0/100 ----- DOLLARS

YOUR FINANCIAL INSTITUTION  
ANYTOWN, USA

MEMO Biometrics A#123456789 Signature

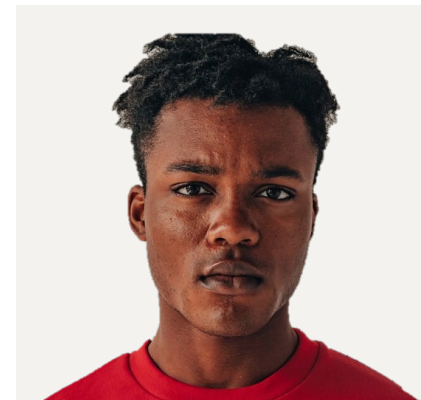
⑆ 123456780⑆ 0301 12345678⑆

- You can use the [USCIS fee calculator](#) to find the most up-to-date information about fees or [view additional payment options here](#).



## Passport Photos

- Include two passport-size photos (2 inches by 2 inches).
- The photos must be recent (not older than six months).
- The background of the photos must be white or cream.
- The photo must show the full head from the top of the hair to the bottom of the chin.
- Center the head with the frame as shown.
- The beneficiary should face the camera with a neutral (non-smiling) expression.
- Print on photo paper if possible and cut to size (2 inches by 2 inches).



## Scanning clear copies of documents with your phone

- Open the Notes App and select a note or create a new one.
- Tap the Camera button, then tap Scan Documents.
- Place your document in view of the camera.
- If your device is in Auto mode, your document will automatically scan. If you need to manually capture a scan, tap the Shutter button or one of the Volume buttons.
- Then drag the corners to adjust the scan to fit the page, then tap Keep Scan.
- Tap Save or add additional scans to the document.

Don't forget to make a copy or scan of the whole application for own your records before you file.



## When Should I File My DACA Renewal?

- We recommend filing the renewal application **about 150 days before your current DACA expires.**
- While USCIS will accept renewal applications filed earlier than 150 days, they will not process it until after the 150-day mark. We encourage you not to let your DACA lapse or expire.



## Check to make sure you have included all the necessary documents.

- Did you include the checks for the fees associated with biometrics and the I-765?
- Did you remember the two passport style photos?
- Are all the forms properly signed with pen and dated?



## Where Should I Send My DACA Renewal Packet When It Is Complete and Ready?

- The I-821D renewal application must be filed at a designated USCIS lockbox depending on where you live in the United States and whether you send it by US mail, FedEx, UPS, and DHL service.
- For the most up-to-date filing address, please visit the [USCIS website on direct filing locations.](#)
- Keep the receipt and tracking number for your records.



## You Did It! What to Expect After Filing

- If you include a G-1145, USCIS will send a text message with the receipt number of the filing to the address you provided. A receipt notice will also be sent to you in the mail.
- Once you have the receipt notice, you can look up the expected processing times for I-821D DACA renewals [here](#) and check the status of your case [here](#).
- Most DACA renewals with complete applications are fairly straightforward approvals unless there are major changes since the last approval.

**We recommend having an attorney or accredited representative help you if you have factors that could complicate your case**, such as criminal activity or travel abroad. The US government does not provide legal representatives, so you will need to find your own.

A [good legal representative](#) can give you the best chance for a good result on your complex case.

## Who can represent me?

### Licensed Attorney = Licensed Lawyer

The words lawyer and attorney refer to the same job. Only lawyers who have a **valid bar license from a US state** or territory should practice law. There are many kinds of law. For asylum or other complex immigration filings, you will most likely want an **immigration attorney**, a person who specializes in US immigration law. Immigration lawyers may be in private practice on their own or they may work at a law firm or another organization like a non-profit or charity.

### Accredited Representative

The US Department of Justice authorizes certain non-profit legal service providers to employ accredited representatives. Accredited representatives are not attorneys but are qualified to represent immigrants. [Click here](#) for the list of all active recognized organizations and their accredited representatives.

## Where can I find immigration help? The following links are good starting points:

- The Executive Office of Immigration Review has a [list of free and low-cost legal service providers](#) that you can search by state.
- Immigration Advocates Network has a [directory of free or low-cost immigration legal services](#) as well.
- The American Immigration Lawyers Association (AILA) allows you to search for individual lawyers based on the type of help you need and language that the lawyer speaks. Lawyers on [AILA's Lawyer Search](#) are AILA members and have a currently valid state bar license.

## Costs Vary.

- It is always a good idea to ask about the fees and any payment options in advance and agree to the price in writing.
- Some lawyers and organizations offer immigration legal services **pro bono**, meaning for free or at a low cost (often based on your income).

This page offers some tips on how to avoid becoming a victim of immigration fraud and ensure that a legal representative is worthy of your trust.

## Check that the legal representative you are considering has the right credentials.

- **Attorneys must be properly licensed to practice law.** This means they will have a bar license or number from a state or territory.
  - Because immigration laws are federal (and do not vary by state), immigration attorneys may be licensed to practice law in another state from the state where you live. You can ask the attorney to specify the states in which s/he is admitted.
  - If you are represented by law students through a university law clinic, those students should be supervised by a fully licensed attorney who can practice law.
- **All accredited representatives are listed [here on the Department of Justice website](#).**
- Check here to make sure your legal representative **does not** appear on [the list of people disciplined for or banned from practicing immigration law](#).

## Other tips to protect yourself.

- ✓ • **Be sure you have copies of or access to all filings made for you.** You have a right to this information and may need it in the future.
- ✗ • **Do not sign blank forms or documents.** Counsel must allow you to review the completed forms and accompanying materials before signing. You will be personally responsible for the information they contain.
- **Do not pay for forms.** All forms are available for free on the USCIS website.
- **If your representative asks you to include or say something you know is not true, do not do it!** Find new counsel immediately because this person is not honest. Lies on immigration forms can have serious consequences for your immigration case, and explaining that your counsel told you to lie will not keep those consequences from happening. Please do not risk it.